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TESTING

EXCENTIS

Procedure for Authorization and obtaining Euro-DOCSIS Root Key Signed Manufacturer Certificates and CVCs

--- Project Reference ---

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1 Scope

This document describes the procedures to get an authorization for a Euro-DOCSIS manufacturer certificate authority and to obtain manufacturer certificates and CVCs signed by the Euro-DOCSIS root key. The Euro-DOCSIS key signing ceremony is delivered by Symantec (formerly VeriSign). Excentis has made a secured agreement with Symantec on the delivery of the root CA services.

The validity period of the Euro-DOCSIS manufacturer certificate is 20 years and the CVCs is 10 Year.

2 Steps to the procedure to obtain a signed manufacturer certificate and CVC by the Root key

The following steps must be fulfilled:

- 1) To approve an Authorized Organization, Excentis must receive a completed “Euro-DOCSIS Root Key Signed Manufacturer Certificates and CVCs Information Form” and a signed Excentis Euro-DOCSIS Digital Certificate Authorization Agreement via facsimile with follow-on of original documents by tracked delivery service. All faxed documents must contain the delivery tracking number. Excentis charges an administrative and handling fee of 1250 Euro for the service, therefore Excentis must also receive a valid purchase order for the amount of 1250 Euro. The ordered item on the purchase order has to: EuroDOCSIS Digital Certificate Authorisation Handling.

The fax number of Excentis is: +32 9 329 31 74

The address of Excentis is: Excentis, Gildestraat 8, B-9000 Gent, Belgium

All documents must be sent to Luc Martens, CEO of Excentis, at AuthRootCA@excentis.com

The word-version of the Euro-DOCSIS certificate submission document and the Euro-DOCSIS Certificate Authorization Agreement can be found on the website of Excentis (www.excentis.com).

- 2) Excentis will send an invoice of 1250 Euro, this invoice must be paid within 2 weeks.
- 3) The two approved authorisation officers Luc Martens (CEO, Excentis) and Wim De Ketelaere (CTO, Excentis) will approve or disapprove the submission within three calendar days of receipt and notify the organization that applies for authorisation.

Excentis will notify the Symantec Key Generation facility of its approval to receive a Euro-DOCSIS MCA/CVC signed certificate.

- 4) Once approved, the company must sign an agreement with Symantec, the Euro-DOCSIS root CA provider. For the coordinates of the appropriate contact point at Symantec please contact AuthRootCA@excentis.com.

